

Point of Sale Record

Student Activity _____

Goods (Tickets) for Sale: _____

Student Responsible for Items listed below: _____

- 1 No. of Goods Issued/Purchased (Ending Ticket No.)
- 2 No. Goods Returned/in Inventory (Beginning Ticket No.)
- 3 No. Goods Lost/stolen/damaged (Explain below)
- 4 No. Goods Sold (1 minus 2 & 3)
- 5 Per Item Cost
- 6 Total Receipts (4 times 5)
- 7 Gross Income to Activity
(Divide 6 by 1.08 if sales taxable)
- 8 Sales Tax Due (6 minus 7)

Item 1	Item 2

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I accept responsibility for the goods distributed to me for sale.
Student Signature

The above accurately reflects the total receipts returned to me
Activity Treasurer/ Advisor

10 Additional Information

Original is to be attached to Statement of Deposit and forwarded to Central Treasurer, copy is to be retained for activity records.