

**BOARD OF EDUCATION
STARPOINT CENTRAL SCHOOL DISTRICT
4363 MAPLETON ROAD, LOCKPORT, NEW YORK 14094**

**AGENDA FOR REORGANIZATIONAL MEETING – MONDAY, JULY 11, 2022
6:00 P.M. – REORGANIZATIONAL MEETING; PUBLIC FORUM
Board of Education Conference Room**

AGENDA

A. Call to Order

Meeting called to order at _____ p.m. by the District Clerk.

B. Pledge to the Flag

C. Roll Call

Board Members

_____ Mr. Brehm

_____ Mr. Duncan

_____ Mrs. Leuer

_____ Mr. Madden

_____ Mrs. Pyskaty

_____ Mr. Riester

_____ Mr. Shepherd

_____ Mrs. Swann

_____ Mr. Zimmerman

School Officials

_____ Dr. Sean M. Croft, Superintendent of Schools

_____ Mrs. Maureen Braunscheidel, Asst. Superintendent of Curriculum, Instruction & Technology

_____ Mr. Jonathan Andrews, Director of Administrative Services

_____ Mrs. Gretchen Cercone, Director of Human Resources

_____ Mrs. Dorothy Szaicher, District Clerk

D. Administration of Oath to Newly Elected Board of Education Members

E. Amendments, Additions, Deletions to Agenda

F. Election of Officers

1. President of the Board of Education
2. Administer Oath to President
3. Vice President of the Board of Education
4. Administer Oath to Vice President

G. Appointment of Officers

1. District Clerk – Dorothy Szaicher
2. Administer Oath to the Clerk of the Board
3. District Treasurer – Tracy Mullen
4. Deputy District Treasurer – Gretchen Cercone
5. Tax Collector – Mary Hillery
6. External Auditor – Allied Financial Partners
7. Internal Claims Auditor – Diane Martineau
8. Audit Sub-Committee – Gregory Brehm, Andrea Wick
9. Strategic Improvement Sub-Committee – Jeffrey Duncan, Kelley Swann and Michael Zimmerman
10. Emergency Response Team Sub-Committee – Gregory Brehm
11. Niagara Orleans School Board Association (NOSBA) Representative - Michelle Leuer

Motion _____ Seconded _____ Unan.____ Yes _____ No _____ Abstain _____

H. Other Appointments:

1. School Physician – Dr. Thomas Szalkowski
2. Attendance Officer, Section 504 Coordinator and McKinney-Vento (Homeless) Liaison – Brian Farrell or Designee

3. Residency Officer - Brian Schnell
4. Title 1 Coordinator – Maureen Braunscheidel
5. District Wellness Coordinator – Vincent Dell’Oso
6. Committee on Special Education and Committee on Preschool Special Education
7. Records Access Officer – Gretchen Cercone
8. Records Management Officer – Gretchen Cercone
9. Data Protection Officer – Joseph Flegal
10. Treasurer – Extra-Classroom Activities Account – Holly Varney
11. Community Education Supervisor – Michael Moran
12. Secretary to the Community Education Supervisor – Marcia Brogan
13. Attendance/Door Greeters - Tina Marin, Julie Parsons, Rose Gorman, Suzanne Urbanski
14. ADA Compliance Officer, Integrated Pest Management Coordinator (IPM) & Asbestos Hazard Emergency Response Act (AHERA) Local Educational Agency (LEA) Designee – David Ciurczak, Jr.
15. Title IX and Civil Rights Compliance Officers – Jonathan Andrews, Maureen Braunscheidel, Gretchen Cercone, Brian Farrell, Vincent Dell’Oso
16. Harassment/Discrimination Liaisons: Adrienne Cohan, Monica Daigler, Corey Gray, Alan Ingraham, Carrie Mansour, Brandee Norwood, Christine Page, MaryBeth Passanese, Jessica Plewinski, J. Ben Scaffidi, Denielle Toth, Liz Tower
17. Dignity for All Students Act – Coordinators – Melissa Bundrock, Brenda Angelucci, Andrea Bove, Adrienne Cohan, Clement Smith, Liz Tower
18. School Attorneys – Sargent & Collins, LLP; Harris Beach, PLLC; & Webster Szanyi, LLP
19. Bond Counsel – Hawkins, Delafield & Wood LLP
20. Notary Public – Sheryl Schupp & Dorothy Szpaicher
21. Financial Advisor – Bernard P. Donegan Inc.
22. Petty Cash Treasurer – Dorothy Szpaicher
23. Niagara/Orleans School Board Association (NOSBA) Representative – Janice Covell
24. Area 1 Director and Liaison to NYSSBA – Linda Hoffman
25. Official Newspapers – Wheatfield Tribune and Lockport Journal
26. Bank Depositories: M & T Bank, JP Morgan Chase Bank, Key Bank, Citizens Bank, New York Liquid Asset Fund
27. Tax Collector: M & T Bank
28. Bank Signatories: Jonathan Andrews, Gretchen Cercone, Tracy Mullen
29. Purchasing Agent – Jonathan Andrews
30. Deputy Purchasing Agent – Dorothy Szpaicher
31. Designated Educational Official (DEO to receive court notification regarding a student’s sentence/adjudication in certain criminal cases and juvenile delinquency proceedings) – Brian Farrell
32. Reviewing official (for participation in the Federal Child Nutrition Program) – Dr. Sean M. Croft
33. Verification Official (for participation in the Federal Child Nutrition Program) – Tracy Mullen
32. Chemical Hygiene Officer – Joseph Anastasi

Motion _____ Seconded _____ Unan. _____ Yes _____ No _____ Abstain _____

I. Authorizations:

1. Superintendent to Certify Payroll
2. School Business Administrator to Certify Payrolls in Superintendent’s Absence
3. Board to Approve Attendance to Conferences, Conventions, Workshops, etc for School Board Members
4. Superintendent to Approve Attendance at Conferences, Conventions, Workshops, etc. for District Staff
5. Authorization for Superintendent and Assistant Superintendent to Employ Instructional and Non-Instructional Substitutes and Temporary Employees, consistent with Existing Policies, for up to thirty days prior to official board appointment
6. Authorization to Establish Petty Cash Funds
7. Superintendent Authorized to Approve Budget Transfers as defined by Board

- Policy with All Transfers Over \$2,500 to be approved by the Board of Education
8. President and Clerk to Borrow Money as Authorized by Board of Education Action When Necessary to Cover Payroll and Current Expenses during the School Year, If Needed
 9. Authorize the Superintendent of Schools to Sign Applications for Title Programs to Which the District is entitled by Federal Law
 10. Authorize the Director of Administrative Services/District Treasurer of the Board to Invest Idle Funds
 11. Signature Authorization – Treasurer (Authorize Signature or Signature Facsimile on all School District Checks)
 12. Authorize Honesty Blanket Position Bond (All Employees, Including Extra Coverage on Treasurer, Tax Collector, and Internal Claims Auditor)
 13. Authorization for Board President and/or Superintendent to Sign Health Service Contracts
 14. Authorization for the Integrated Pest Management Coordinator to Apply Herbicides/ Pesticides to Alleviate Safety Hazards, insect infestations and to prevent the growth of hazardous weed conditions that create unsafe playing conditions for student athletes in Accordance with NYS Law
 15. Approval of Resolution to Participate in BOCES Cooperative Bids
 16. Authorization for Board Vice President to Sign Documents in Absence of Board President
 17. Authorization for Director of Administrative Services, Treasurer, and Payroll Clerk to Enter Into Banking Transactions Such as Opening Accounts, Wire Transfers and Investments
 18. Authorization for Superintendent to Require Employee Physicals for Initial Employment and to Determine Fitness for Continued Employment
 19. Authorization for Superintendent to Send Reasonable Assurance Letters to Substitutes, 10-Month and 11-Month Employees
 20. Authorization for Superintendent to Determine A Child's Eligibility to Attend the Schools in the District
 21. Authorization for Board of Education President to Appoint the Next Impartial Hearing Officer on the School District's Hearing Officer List If an Impartial Hearing is Requested, When Necessary
 22. Authorization for Board President to Approve CSE and CPSE Recommendations, When Necessary
 23. Authorization for Superintendent to Sign Agreements for all Early Field Experiences, Clinical Practices and Student Teaching Placements for Local Colleges and Universities
 24. Authorization for Board of Education President and Superintendent to Sign APPR Agreement
 25. Re-adoption of All Board of Education Policies – Specifically the following policies: #5220 – District Investments, #5410 – Purchasing: Competitive Bidding and Offering, #5411 – Procurement of Goods and Services, #5412 – Alternative Formats for Instructional Materials, #8260 – Title I Parent and Family Engagement
 26. Re-adoption of Code of Conduct
 27. Establish Mileage Reimbursement Rate – 62.5 cents
 28. Authorization to Purchase Materials and Services Using a "Best Value" Determination
 29. Appoint and Establish Pay Rates for Non-Instructional Substitutes, Instructional Substitutes, Administrative Substitutes, and Election Officials for Annual Budget Vote and Board Member Election

Motion _____ Seconded _____ Unan. ____ Yes ____ No ____ Abstain _____

J. Adjournment – Meeting adjourned at _____ p.m.

Motion _____ Seconded _____ Unan. ____ Yes ____ No ____ Abstain _____

AN EXECUTIVE SESSION MAY BE CALLED