

**BOARD OF EDUCATION
STARPOINT CENTRAL SCHOOL DISTRICT
4363 MAPLETON ROAD
LOCKPORT, NEW YORK 14094**

**AGENDA FOR REORGANIZATIONAL MEETING – MONDAY, JULY 6, 2020
6:00 P.M. – REORGANIZATIONAL MEETING
PUBLIC FORUM
Middle School Cafeteria**

AGENDA

A. Call to Order

Meeting called to order at _____ p.m. by the District Clerk.

B. Pledge to the Flag

C. Roll Call

Board Members

_____ Mrs. Alex	_____ Mr. Riester
_____ Mr. Brehm	_____ Mrs. Swann
_____ Mr. Duncan	_____ Mr. Toth
_____ Mr. Kwasniak	_____ Mr. Zimmerman
_____ Mr. Perez	

School Officials

_____ Dr. Sean M. Croft, Superintendent of Schools
_____ Mrs. Maureen Braunscheidel, Asst. Superintendent of Curriculum, Instruction & Technology
_____ Mr. Jonathan Andrews, Director of Administrative Services
_____ Mrs. Gretchen Cercone, Director of Human Resources
_____ Mrs. Dorothy Szaicher, District Clerk

D. Administration of Oath to Newly Elected Board of Education Members

E. Amendments, Additions, Deletions to Agenda

F. Election of Officers

1. President of the Board of Education
2. Administer Oath to President
3. Vice President of the Board of Education
4. Administer Oath to Vice President

G. Appointment of Officers

1. District Clerk – Dorothy Szaicher
2. Administer Oath to the Clerk of the Board
3. District Treasurer – Tracy Mullen
4. Deputy District Treasurer – Patricia Brzezinski & Gretchen Cercone
5. Tax Collector – Mary Hillery
6. External Auditor – Amato Fox & Company
7. Internal Claims Auditor – Patricia Brzezinski & Diane Martineau
8. Audit Sub-Committee – Gregory Brehm, Anthony Perez, Andrea Wick
9. Strategic Improvement Sub-Committee – Jeffrey Duncan, Anthony Perez, Kelley Swann, Michael Zimmerman
10. Emergency Response Team Sub-Committee – Danielle Alex, Gregory Brehm, Dennis Toth

Motion _____ Seconded _____ Unan. _____ Yes _____ No _____ Abstain _____

H. Other Appointments:

1. School Physician – Dr. Thomas Szalkowski
2. Attendance Officer, Residency Officer, and McKinney-Vento (Homeless) Liaison – Brian Farrell

3. Title 1 Coordinator – Maureen Braunscheidel
4. District Wellness Coordinator – Vincent Dell’Oso
5. Committee on Special Education and Committee on Preschool Special Education
6. Records Access Officer – Fran Morgan
7. Records Management Officer – Patricia Brzezinski & Gretchen Cercone
8. Data Protection Officer – Joseph Flegal
9. Treasurer – Extra-Classroom Activities Account – Holly Varney
10. Community Education Supervisor – Michael Moran
11. Secretary to the Community Education Supervisor – Marcia Brogan
12. Asbestos Hazard Emergency Response Act (AHERA) Local Educational Agency (LEA) Designee – David Ciurczak, Jr.
13. Civil Rights Compliance Officers – Jonathan Andrews, Maureen Braunscheidel, Patricia Brzezinski, Gretchen Cercone, Brian Farrell, Vincent Dell’Oso
14. Harassment/Discrimination Liaisons: Adrienne Cohan, Monica Daigler, Corey Gray, Gil Licata, Carrie Mansour, Christine Page, MaryBeth Passanese, Jessica Plewinski, J. Ben Scaffidi, Denielle Toth, Liz Tower
15. Section 504 Coordinator – Brian Farrell or Designee
16. Dignity for All Students Act – Coordinators – Brenda Angelucci, Rosemary Becerril, Adrienne Cohan, Mary Logan, Karen Poland, Andrea Rodenhaus, Clement Smith
17. Title IX Compliance Officer – Jonathan Andrews
18. ADA Compliance Officer – David Ciurczak, Jr.
19. School Attorneys – Sargent & Collins, LLP; Harris Beach, PLLC; & Webster Szanyi, LLP
20. Bond Counsel – Hawkins, Delafield & Wood LLP
21. Notary Public – Patricia Brzezinski & Dorothy Szpaicher
22. Financial Advisor – Bernard P. Donegan Inc.
23. Petty Cash Treasurer – Dorothy Szpaicher
24. Niagara/Orleans School Board Association (NOSBA) Representative – Janice Covell
25. Area 1 Director and Liaison to NYSSBA – Linda Hoffman
26. Official Newspapers – Wheatfield Tribune and Lockport Journal
27. Bank Depositories: M & T Bank, JP Morgan Chase Bank, Key Bank, Citizens Bank, New York Liquid Asset Fund
28. Tax Collector: M & T Bank
29. Bank Signatories: Jonathan Andrews, Patricia Brzezinski, Gretchen Cercone, Tracy Mullen
30. Purchasing Agent – Jonathan Andrews
31. Deputy Purchasing Agent – Dorothy Szpaicher
32. Designated Educational Official (DEO to receive court notification regarding a student’s sentence/adjudication in certain criminal cases and juvenile delinquency proceedings) – Brian Farrell
33. Integrated Pest Management Coordinator (IPM) – David Ciurczak, Jr.
34. Reviewing official (for participation in the Federal Child Nutrition Program) – Dr. Sean M. Croft
35. Verification Official (for participation in the Federal Child Nutrition Program) – Tracy Mullen
37. Chemical Hygiene Officer – Joseph Anastasi

Motion _____ Seconded _____ Unan. _____ Yes _____ No _____ Abstain _____

I. Authorizations:

1. Superintendent to Certify Payroll
2. School Business Administrator to Certify Payrolls in Superintendent’s Absence
3. Board to Approve Attendance to Conferences, Conventions, Workshops, etc for School Board Members
4. Superintendent to Approve Attendance at Conferences, Conventions, Workshops, etc. for District Staff
5. Authorization for Superintendent and Assistant Superintendent to Employ Instructional and Non-Instructional Substitutes and Temporary Employees, consistent with Existing Policies, for up to thirty days prior to official board appointment
6. Authorization to Establish Petty Cash Funds

7. Superintendent Authorized to Approve Budget Transfers as Defined by Board Policy with All Transfers Over \$2,500 To Be Approved by the Board of Education
8. President and Clerk to Borrow Money as Authorized by Board of Education Action When Necessary to Cover Payroll and Current Expenses during the School Year, If Needed
9. Authorize the Superintendent of Schools to Sign Applications for Title Programs to Which the District is entitled by Federal Law
10. Authorize the Director of Administrative Services/District Treasurer of the Board to Invest Idle Funds
11. Signature Authorization – Treasurer (Authorize Signature or Signature Facsimile on all School District Checks)
12. Authorize Honesty Blanket Position Bond (All Employees, Including Extra Coverage on Treasurer, Tax Collector, and Internal Claims Auditor)
13. Authorization for Board President and/or Superintendent to Sign Health Service Contracts
14. Authorization for the Integrated Pest Management Coordinator to Apply Herbicides/ Pesticides to Alleviate Safety Hazards, insect infestations and to prevent the growth of hazardous weed conditions that create unsafe playing conditions for student athletes in Accordance with NYS Law
15. Approval of Resolution to Participate in BOCES Cooperative Bids
16. Authorization for Board Vice President to Sign Documents in Absence of Board President
17. Authorization for Director of Administrative Services, Treasurer, and Payroll Clerk to Enter Into Banking Transactions Such as Opening Accounts, Wire Transfers and Investments
18. Authorization for Superintendent to Require Employee Physicals for Initial Employment and to Determine Fitness for Continued Employment
19. Authorization for Superintendent to Send Reasonable Assurance Letters to Substitutes, 10-Month and 11-Month Employees
20. Authorization for Superintendent to Determine A Child's Eligibility to Attend the Schools in the District
21. Authorization for Board of Education President to Appoint the Next Impartial Hearing Officer on the School District's Hearing Officer List If an Impartial Hearing is Requested, When Necessary
22. Authorization for Board President to Approve CSE and CPSE Recommendations, When Necessary
23. Authorization for Superintendent to Sign Agreements for all Early Field Experiences, Clinical Practices and Student Teaching Placements for Local Colleges and Universities
24. Authorization for Board of Education President and Superintendent to Sign APPR Agreement
25. Re-adoption of All Board of Education Policies – Specifically the following policies: #5220 – District Investments, #5410 – Purchasing: Competitive Bidding and Offering, #5411 – Procurement of Goods and Services, #5412 – Alternative Formats for Instructional Materials, #8260 – Title 1 Parent Involvement Policy.
26. Re-adoption of Code of Conduct
27. Establish Mileage Reimbursement Rate – 57.5 cents
28. Authorization to Purchase Materials and Services Using a "Best Value" Determination
29. Appoint and Establish Pay Rates for Non-Instructional Substitutes, Instructional Substitutes, Administrative Substitutes, Community Education Instructors and Election Officials for Annual Budget Vote and Board Member Election

Motion _____ Seconded _____ Unan. ____ Yes ____ No ____ Abstain _____

J. Adjournment – Meeting adjourned at _____ p.m.

Motion _____ Seconded _____ Unan. ____ Yes ____ No ____ Abstain _____

AN EXECUTIVE SESSION MAY BE CALLED