

2019-20  
Proposed BUDGET DEVELOPMENT CALENDAR

12/12/2018

November 30, 2018	Budget documents to Building Administrators and Supervisors
December 10, 2018	Board of Education discussion/adoption of budget goals and calendar
December 10, 2018	Budget Presentation at regular BOE Meeting (5 Year Projection)
December 21, 2018	Building & Department Budgets due in Business Office
January 14, 2019	Budget Presentation at regular BOE Meeting (Staffing, Debt Service, Transfers, Special Items, Equipment)*
January 28, 2019	Budget Presentation at regular BOE Meeting (Benefits, BOCES, Transportation, O&M)*
February 4, 2019	Open Date*
February 11, 2019	Budget Presentation at Budget Workshop (Revenues, Central Office, Athletics, Instruction/PPA, Technology)*
February 18, 2019	Open Date*
February 25, 2019	Budget Discussion at regular BOE Meeting
March 1, 2019	Submit information to calculate Tax Levy Limit on Office of the State Comptroller's website
March 11, 2019	Budget Discussion at regular BOE Meeting
March 18, 2019	Open Date*
March 25, 2019	Board adoption of resolution: public hearing, BOE elections, budget, and propositions
March 29, 2019	1st Publication of Annual Meeting, Budget, Propositions, Board Members (Must publish 4 times in the 7 weeks preceding the annual meeting)(Section 15:9)
April 8, 2019	Board Adoption of 19/20 Budget and Property Tax Report Card (April 26, 2019 is the last possible day to adopt - School Board must complete the budget 25 days before the annual budget vote).
April 9, 2019	Submit Property Tax Report Card to SED (Must be submitted by the end of the business day immediately following approval by the school board) (Section 18:10)
April 12, 2019	Salary Disclosure due to SED (Within 5 days after preparation)(Section 18:7)
April 12, 2019	2nd Publication of Annual Meeting, Budget, Propositions, Board Members
April 19, 2019	3rd Publication of Annual Meeting, Budget, Propositions, Board Members
April 22, 2019	Board Petitions due to District Clerk by 5:00pm(No later than 30 days before annual meeting) (Section 6:17)
April 27, 2019	School District Budget available for public (Must be completed at least 7 days before budget hearing - Section 18:2) (Transmit NYS school report card to papers - Section 18:8 and post on Web)
May 3, 2019	4th Publication of Annual Meeting, Budget, Propositions, Board Members
May 7, 2019	Budget Hearing - Board Room, 6:00pm (At least 7 days but not more than 14 days before annual meeting) (Section 19.16)
May 8, 2019	Budget Notice to District Residents (After hearing & no later than 6 days prior to vote)(Section 19:20)(Last Day to send would be 5/15/19)
May 21, 2019	Budget Vote - 7:00am to 8:00pm (High School)

NOTES:

\* Meeting topics and dates are subject to change as data becomes available throughout the budget process