



**Edit Assignment**

Category:\* Homework

Assignment:\* Chapter 12 Review

Max. Points: 25

Bonus: 0

Multiplier: 1

Due Date:\* 04/10/2018

Description:
 

Tahoma **B** *I* U A A abz

 Read chapter 12 and complete the review worksheet. If you do not have a copy of the worksheet please [click here to download](#).

Allow Comment:

Publish Date: 04/18/2018

Publish on Portal: Assignment and Grade

Display on Gradebook:

Color:

Background Color:

Font:  Italic  Bold  Underline

Exclude Students

<input type="checkbox"/>	Student ID	Name
<input type="checkbox"/>	11809	Ratliff, Christine
<input checked="" type="checkbox"/>	13015	Riggs, Orville
<input type="checkbox"/>	11701	Rosario, Jason
<input type="checkbox"/>	12032	Rowland, Megan
<input type="checkbox"/>	11776	Rutledge, Aric

Save Save & Copy Reset Cancel

## Add Gradebook Assignments

1. Open the Teacher Connect Gradebook

**Note:** In order to add an assignment the gradebook requires at least one category.

2. Click the **Assignment** Button.

3. **Complete** required fields (\*).  
 a) Select **Category\***  
 b) Enter **Assignment\*** Name  
 c) Select a **Due Date\***

4. **Complete** Additional Fields  
 a) Enter **Max Possible Points**  
 b) Enter **Bonus Points** (optional)  
 c) **Multiplier** – must be a minimum of 1.  
 d) Enter a **description** (optional)  
 e) **Allow Comment** on assignment scores (Assignment Comments display on the portals)  
 f) Portal **Publish Date**  
 g) **Publish on Portal** option  
 h) **Exclude Students** - Exempts the student from the assignment and prevents assignment from displaying on the portal for selected students.

5. Click **Save** or **Save & Copy** to save the assignment.

# Teacher Connect Add Assignments

Example assignment without **Auto Calculate Score** selected.  
\*Posts grades to the Learning Standards Screen.

Example assignment with **Auto Calculate Score** selected.

- Auto Calculates Assignment Max Points
- Calculates grades for the Learning Standards Screen (SBRC's and Task Lists)
- Calculates Earned Points for Posting Marking Period Grades.

## Add Gradebook Assignments with Learning Standards or Tasks.

1. **Repeat Steps 1 - 4** from page one
  2. Click **Add Learning Standard**.
    - a) Select the desired Learning Standard (or Task for CTC Task Tracking)
    - b) Enter Max Points for each Standard
  3. **Confirm** that the Max Points of the Assignment are the **sum** of the Max Points of the Learning Standards.
- OR**
4. **Select Auto Calculate Score** – Automatically sets the assignment Max Points to the sum of Learning Standard possible points, AND it calculates a “score” that can be used to post a Marking Period Grade.

**Example:**

Learning Standard 1 = 10 possible points  
Learning Standard 2 = 10 possible points  
 Assignment **Max Points** = 20

Jimmy earns 7 points for LS1 and 8 points for LS2. The “**Auto Calculate**” sets the assignment **Max Points** to 20, and fills the score column with a score of 15 (7+8=15).

This feature allows a teacher to post a marking period grade, AND utilize the Learning Standard Screen with a single assignment.