

**STARPOINT CENTRAL HIGH SCHOOL SCIENCE DEPARTMENT
LABORATORY COURSE POLICY - THE FOUR STRIKE RULE**

The following laboratory policy will cover all courses with an associated lab component. This revision became effective on 9/1/95 and revised on 9/1/97. PLEASE SEE THE REVERSE SIDE FOR A SUMMARY OF THE FOUR STRIKE POLICY WITH ACTIONS TO BE TAKEN.

The State Board of Regents requires all Regents Science students to attend a minimum of thirty(30), forty(40) minutes of lab classes. In addition, a satisfactory written report must be completed for each lab experiment performed. To meet this minimum requirement, the Starpoint Science Department has instituted the following lab policy for all science courses with an associated lab component:

1. All lab students must attend a minimum of 85% of the scheduled lab classes for the course. In no case will this minimum be allowed to fall below 1200 minutes (30 lab classes) of total lab time.
2. A satisfactory written lab report must be submitted for each lab experiment performed.
3. ANY lab report not submitted by the indicated due date will be ASSIGNED A ZERO (0) GRADE AND DESIGNATED AS A LAB REPORT NOT COMPLETED. The first one is known as STRIKE 1.
4. ANY lab class not made up by the indicated due date will be DESIGNATED AS A LAB CLASS NOT COMPLETED. The first one is known as STRIKE 1.
5. A progress report will be sent to the parent/guardian of any student that reaches either of the following levels known as STRIKE 2:
 - a) Fails to complete two(2) lab reports and/or two(2) lab classes for courses with one(1) lab class per week or,
 - b) Fails to complete three(3) lab reports and/or three(3) lab classes for courses with two(2) lab classes per week.
6. A second progress report (and/or telephone call) will be sent (made) to the parent/guardian of any student that reaches either of the following levels known as STRIKE 3:
 - a) Fails to complete three(3) lab reports and/or three(3) lab classes for courses with one(1) lab class per week or,
 - b) Fails to complete five(5) lab reports and/or five(5) lab classes for courses with two(2) lab classes per week.
7. A student will be IMMEDIATELY removed from his/her science course if he/she reaches either of the following levels known as STRIKE 4:
 - a) FOR COURSES WITH ONE(1) LAB CLASS PER WEEK: The student fails to complete a total of four(4) lab reports and/or four(4) lab classes during the course of the academic year.
 - b) FOR COURSES WITH MORE THAN ONE LAB CLASS PER WEEK: The student fails to complete a total of six(6) lab reports and/or six(6) lab classes during the course of the academic year.
8. Students will be given two(2) weeks beyond the specific experiment time frame, as determined by the teacher, to make up the lab class AND submit the lab report. The only exception to this make-up rule is for extended legitimate absences.

STUDENT AND PARENT/GUARDIAN SIGNATURES

I HAVE READ THE ABOVE RULES AND AGREE TO COMPLY WITH THEM DURING THIS SCHOOL YEAR.

STUDENT _____

DATE _____

PARENT/GUARDIAN _____

DATE _____

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Below is a summary of the FOUR STRIKE RULE LAB POLICY adopted by the Science Department on 9/1/95 and revised on 9/1/97 for COURSES WITH ONE (1) LAB CLASS PER WEEK:

STRIKE 1: is reached when a student fails to EITHER hand in a required lab report and/or make up a missed lab class by the designated make-up due date provided by the teacher.

ACTION TAKEN: Teacher informs student of reaching STRIKE 1.

STRIKE 2: will be reached, after the designated make-up due date provided by the teacher, by any of the following combinations:

- a) 2 missed lab classes, OR
- b) 2 lab reports not handed in, OR
- c) 1 missed lab class AND 1 lab report not handed in.

ACTION TAKEN: Teacher informs the student of reaching STRIKE 2.

ACTION TAKEN: A progress report is sent home informing the parent/guardian of the student reaching STRIKE 2.

STRIKE 3: will be reached, after the designated make-up due date provided by the teacher, by any of the following combinations:

- a) 3 missed lab classes, OR
- b) 3 lab reports not handed in, OR
- c) any other combination of missed lab classes and lab reports not handed in TOTALING THREE(3).

ACTION TAKEN: Teacher informs the student of reaching STRIKE 3.

ACTION TAKEN: A progress report is sent home informing the parent/guardian of the student reaching STRIKE 3, OR a phone call is made to the parent/guardian indicating STRIKE 3 has been reached. This phone call will be documented in the Guidance Office.

STRIKE 4: will be reached, after the designated make-up due date provided by the teacher, by any of the following combinations:

- a) 4 missed lab classes, OR
- b) 4 lab reports not handed in, OR
- c) any other combination of missed lab classes and lab reports not handed in TOTALING FOUR(4)

ACTION TAKEN: Student is immediately REMOVED from the course with no possibility of return.

ACTION TAKEN: The parent/guardian is notified by the Guidance Office of the student's removal from the course.

NOTE: A MISSED LAB CLASS AND LAB REPORT NOT HANDED IN FOR THE SAME EXPERIEMENT COUNTS AS ONE (1) STRIKE ONLY.